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| **Thesis Defense Timeframe** |
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| **One month before thesis defense** |  |  |  |  |  |  |
| - Consult the thesis guideline for thesis formatting instructions (www.grad.chula.ac.th) |
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| **Week** | **What to do?** |
| 1 | **About three weeks before thesis defense** |
| - Schedule and notify thesis committee for date, time and place of the examination |
| - Inform IP-HSM officer to arrange an examination room |
| -Submit a draft of dissertation via CU e-thesis system and ask Graduate School for an issuance of dissertation defense appointment letters to the committee members (MS6-2, MS6-3)- Request for Thesis Final Oral Defense Appointment with Examination Committee (http://thesis.grad.chula.ac.th/examInvitation/login.php) |
| 2 | **Two weeks before thesis defense** |
| - Submit thesis to the committees  |
|  |
| 3 |  |
|  |
| 4 | **During thesis defense** |
| - 30 minutes for PowerPoint presentation  |
| - 1.30 hour for questions and answers, and discussion  |
| - See MS5-3, MS5-4, MS5-5, and MS5-6 for thesis defense evaluation |
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| **By the deadline of thesis submission** |
| - Submit the final thesis version via CU e-thesis (https://ethesis.grad.chula.ac.th/)- Check plagiarism using Turnitin (https://turnitin.com/) following the instruction from www.grad.chula.ac.th/thesis/howto.php- Get approval from advisor and IP-HSM director- Submit 1 paper copy to the library |